

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS  
MINUTES OF THE SEPTEMBER 9, 2025 WORK SESSION**

The work session of the Board of Fire Commissioners of the Orchard Park Fire District was held on at 7:00 PM in the board room of the District Offices, 4222 S. Taylor Road.

**Those Present:**

Chairman:	Mark Szczepanik	Dist. Chief:	Jay Knavel
Commissioner:	William Hanrahan	Treasurer:	Nick Enser
Commissioner:	Robert Benning	Secretary:	Roberta Buczkowski
Commissioner:	Edmund Jensen Jr.	Attorney:	Mike Chelus
Commissioner:	Frank Wierzbowski	Administrator:	Monica Thielemann

**Others present:**

Jon Gill	Chrissy Warmington,
Jackie Label	Justin Johnson
Eric Knavel	Tom Barisi

Motion made by Commissioner Benning, seconded by Commissioner Jensen to approve the August work session minutes. All in favor; motion carried.

**Administration**

**Monica:** Handed out the Civil Service information for EMS acquisition  
Handed out the two (2) scenarios for EMS acquisition  
Handed out the Civil Service Titles.

Discussion followed regarding all of the above. Will meet next Tuesday, September 16<sup>th</sup> at 7pm to further discuss.

**Finance**

**Nick:** With regards to EMS acquisition:  
Outlined the District benefit policies  
Discussion followed with more discussion to take place at the September 16<sup>th</sup> meeting.  
Reviewed the Budget Timeline  
Public Budget meeting will be held on Tuesday, October 14, 2025 at 6:45pm followed by the regular meeting.

**Bill:** The final proposal for Windom is completed and approved. Will have the numbers by the end of the week.

**Nick:** New credit card policy will need to be approved at the public meeting.  
There is no update with regards to insurance per Dave Stromecki  
The District will have to have a district wide handbook once EMS is within the district. Monica is working on it now.  
Monica and Bill are working on a unified copier/scanner system for all the stations.

**Dispatch**

**Mark:** Met with the Town Board regarding dispatch  
We do have a proposal from Hamburg.  
Brief discussion followed.  
Will be forming a dispatch committee.

**Facilities**

**Ed:** Have given the current Landscape and snowplow contract to Attorney Chelus to go over.

**Fleet**

**Justin:** Need to know what is to be kept and what is to go with the old OP6

**Mark:** There is an adjustment of \$50,000.00 (to the good) for W2

**Legal**

**Mike:** There needs to be some resolutions and motions regarding the 2026 Budget and the override of the tax cap.

**District Chief**

**Jay:** The VFIS class is 10-27

Will be adding a duty shift captain.

In the process of going from NIFERS to NERIS

Will need a motion to go to Tango Tango in place of the pagers.

Will be doing a video with a QR code to put in places around town to encourage new members.

**Commissioner Discussions**

**Bob** No report

**Frank** No report

**Ed** Request for use of the day room, will make a motion at the meeting.

**Bill** Request for Monica to attend the NYS District Association Conference. Motion to be made at the regular meeting.

**Mark** Sent information to Attorney Chelus to review with regards to just social members.

There being no further business the Work Session ended at 6:55 PM

Respectfully submitted

Roberta Buczkowski, Secretary